

**TOWN OF COVERT, SENECA COUNTY**  
**REGULAR TOWN BOARD MEETING**  
**December 8, 2025**

The regular meeting of the Town Board of the Town of Covert was held Monday, December 8<sup>th</sup>, 2025 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

|                   |                                  |         |
|-------------------|----------------------------------|---------|
| <b>Roll Call:</b> | Supervisor Michael Reynolds      | Present |
|                   | Deputy Supervisor Deborah Nottke | Present |
|                   | Councilman Bill Bishop           | Present |
|                   | Councilman Brayton Foster        | Present |
|                   | Councilman Todd Wyckoff          | Present |

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeffrey MacCheyne, Code Enforcement Officer Roger Ward, Town Attorney Patrick Morrell, Deputy Clerk Brian Quan, Ben Guthrie, Barb Soyka and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:01 P.M. All rose for the pledge of allegiance.

**Approval of Minutes:** Nottke moved, seconded by Wyckoff, to approve the November 10<sup>th</sup> Regular Town Board meeting and Public Hearing minutes. Aye – Bishop, Aye – Wyckoff, Aye – Foster and Aye – Nottke.

**Highway:** Highway Superintendent MacCheyne reported that they put a perimeter drain around the new salt barn and blacktopped the interior. They fixed the drain in the shop. They did paving on East Bates Rd, East Covert, and Congress Street and installed shoulders on those roads. They installed a new driveway for a new house and ditched on Tunison Rd. They cleaned up a fallen tree in Lakeview Cemetery, cleaned 10-12” of mud off of Halls Corners Rd, plowed and sanded Town roads and Village streets, and did cold patching on all Town roads. They installed sander and county radio on new pickup and installed wings on both 10-wheel dump trucks, and did regular maintenance on all equipment. One employee took a week vacation.

**Town Clerk:** Clerk Adams-Compton reported that an Ag + Market inspection report for Dog Control Officer April Moore’s shelter mostly passed with the exception of not having a contract or lease with the town. She reported that she had received an agreement from NY Genealogical and Biographical Society for their “Digitize New York” program for borrowed scanning equipment for digitizing historical records. If approved, the projected start date would be April or May of 2026.

She reported that there was an unauthorized ACH withdrawal from a cable company appeared on the tax collector bank account. The money was re-couped, but that account will be closed to prevent further withdrawals.

Adams-Compton reminded the Board that the NYS Cyber Security mandate starts January 1<sup>st</sup>, 2026, when cyber security training will be required annually. Also, the Town Board was reminded they should be using their .gov emails.

**Committees:**

Foster questioned how many write-offs are there for EMS bills and from what demographic. Reynolds said that the Charity Care policy is due for a re-do. Ideas were discussed about the need for additional billings or a collection company.

Nottke gave an update on Three Falls LDC. She said that the new acting NY Parks Commissioner is Kathy Mosher. She will do a “drive-by” in the future and supposedly has a new name for the park although it is not public yet. Nottke also said they were working with the DEC and Historic Preservation. Foster

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cautioned on the historic designation as it would limit what could be done. Nottke said it would help with tax breaks and grants. She said they are still working with Fisher Assoc. on the passive opening.

Reynolds reported that the county vote on the budget will be tomorrow. He said that they're looking at a 5% increase. They may take away unfilled positions from the workforce.

Reynolds explained that EMS rates need to be increased. He said that Medicaid calls especially don't pay enough and they make up 60% of the emergency calls.

**Attorney:** Morrell presented the Town Board with two different bonding proposals to pay for shortcomings in funds : A Statutory Installment Bond for the Town's portion of the Frontenac Bridge project and a BAN (Bond Anticipation Note) for the Water Quality Improvement grant project, a new salt barn. It would span over a 5-year period at 3.9% interest.

**Petitioners:** Ben Guthrie mentioned that he had heard complaints of the odor from the chicken manure under Porter's new barn(?) at the south end of Town. Reynolds said that having it covered is supposed to be better. If it is an issue, Seneca County Soil and Water should be contacted. The Town has a "Right to Farm" law.

Barry Ford reiterated the need for water testing.

**Resolutions:**

Resolution #9 -2025  
RESOLUTION AUTHORIZING THE ISSUANCE OF A BOND ANTICIPATION NOTE

The Town Board of the Town of Covert, duly convened in regular session, does hereby resolve as follows:

Section 1. Pursuant to, and in accordance with, the provisions of the New York Local Finance Law, the Supervisor of the Town of Covert is hereby authorized and empowered to issue and sell, in the manner provided by the Local Finance Law, a Bond Anticipation Note of the Town in an amount not to exceed \$ 225,000.00 at such rate of interest as the said Supervisor shall prescribe. Said Bond Anticipation Note is being authorized in furtherance of the Water Quality Improvement Grant awarded by the New York State Department of Environmental Conservation under contract number C03112GM.

Section 2. This resolution shall take effect immediately.

Date: December 8, 2025

Motion: Foster, Seconded by Nottke. Vote: Aye-Nottke, Aye – Wyckoff, Aye-Foster, and Aye-Bishop. Motion carried.

Resolution #10-2025

BOND RESOLUTION OF THE TOWN OF COVERT, SENECA COUNTY, NEW YORK, ADOPTED ON December 8, 2025, AUTHORIZING THE REPLACEMENT OF THE FRONTENAC ROAD BRIDGE OVER TRUMANSBURG CREEK AT AN ESTIMATED MAXIMUM COST OF \$100,000.00, APPROPRIATING SAID AMOUNT THEREFOR, AND AUTHORIZING THE ISSUANCE OF UP TO \$100,000.00 OF

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STATUTORY INSTALLMENT BONDS OF THE TOWN TO PAY THE COST OF THE PROJECT

**WHEREAS**, Section 64(3) of the Town Law of the State of New York empowers the Town Board of the Town of Covert, Seneca County, New York (the "Town") to manage maintain and control Town properties as the purposes of the Town may require; and

**WHEREAS**, the Town Board of the Town has determined that it is necessary and desirable for the Town to undertake a project in coordination with the New York State Department of Transportation consisting of the replacement of the Frontenac Road Bridge Over Trumansburg Creek, including incidental improvements and expenses in connection therewith (the "Project"); and

**WHEREAS**, CHA Consulting Inc., competent engineers licensed in New York, has prepared a map and plan for the Project; and

**WHEREAS**, the Town Board now desires to authorize the Project and the financing of the cost the Town's obligation thereof.

**NOW, THEREFORE BE IT RESOLVED ON December 8, 2025 BY THE TOWN BOARD OF THE TOWN OF COVERT, SENECA COUNTY, NEW YORK (by favorable vote of not less than two thirds of said Board), AS FOLLOWS:**

**Section 1.** The undertaking of the Project at a maximum estimated cost of \$100,000.00, including all professional costs, equipment, machinery and other necessary appurtenances and all other necessary costs incidental to such work, which is estimated to be the total cost of the Town's thereof, is hereby approved.

**Section 2.** The plan for the financing of the aforesaid specific object or purpose includes the issuance of up to \$100,000.00 of statutory installment bonds, or any bond anticipation notes in anticipation of the issuance and sale of the bonds, which are hereby authorized to be issued pursuant to the Local Finance Law, the levy of a tax to pay the bonds and the interest thereon and the application, if and when available, of state and/or federal assistance available or to any revenues available for such purpose from any other source. Undertaking the Project is hereby approved. The bonds and notes authorized hereby may be issued to the United States Department of Agriculture, Office of Rural Development, or any of its related offices or agencies, the New York State Environmental Facilities Corporation under any of its revolving fund programs or any purchaser in accordance with the provisions of the Local Finance Law.

**Section 3.** The full faith and credit of the Town is hereby irrevocably pledged for the payment of the principal of and interest on the Bonds as the same respectively become due and payable. There shall be annually apportioned and assessed upon the several lots and parcels of land within the District, which the Town Board shall determine and specify to be especially benefited by the improvements, an amount sufficient to pay the principal and interest on such obligations as the same become due, but if not paid from such source, all of the taxable real property in the Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amounts sufficient to pay the principal of and interest on the Bonds as the same shall become due. Such debt service payments may be made in substantially level or declining amounts as may be authorized by law.

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**Section 4.** Pursuant to Sections 30.00, 50.00 and 56.00 to 60.00, inclusive, of the Local Finance Law, the power to authorize the issuance of and to sell the statutory installment bonds and any bond anticipation notes in anticipation of the issuance and sale of the bonds herein authorized, including renewals of such notes, is hereby delegated to the Town Supervisor, the chief fiscal officer. Such bonds or notes shall be of such form and contents, and shall be sold in such manner, as may be prescribed by said Town Supervisor, consistent with the provisions of the Local Finance Law. The notes authorized herein are issued in anticipation of bonds for an assessable improvement.

**Section 5.** The Town Supervisor is hereby further authorized, at his sole discretion, to execute all agreements, certificates and instruments in order to effect the financing or refinancing of the specific object or purpose described in Section 1 hereof, or a portion thereof, by a bond, and/or note issue of said Town and such authorization is intended to include authority to enter into and execute on behalf of the Town all agreements, certificates and instruments required in connection with financing the Project costs.

**Section 6.** The intent of this resolution is to give the Town Supervisor sufficient authority to execute those applications, agreements and instruments and to do any similar acts necessary to effect the issuance of the aforesaid bonds and/or notes without resorting to further action of this Town Board.

**Section 7.** The following additional matters are hereby determined and declared:

- (a) Pursuant to paragraph a.10 of Section 11.00 of the Local Finance Law the period of probable usefulness of the Project is ten (10) years; and
- (b) Current funds are not required by the Local Finance Law to be provided prior to the issuance of the bonds and any notes issued in anticipation thereof authorized by this resolution; and
- (c) The proposed maturity of the bonds authorized by this resolution will not exceed five (5) years.

**Section 8.** The temporary use of available funds of the Town, not immediately required for the purpose or purposes for which the same were raised or otherwise created, is hereby authorized pursuant to Section 165.10 of the Local Finance Law, for the capital purposes described in Section 1 of this resolution. The reasonably expected source of funds to be used to initially pay for the expenditures authorized by Section 1 of this resolution shall be from the Town's General Fund. It is intended that the Town shall then reimburse expenditures from the General Fund with the proceeds of the bonds and bond anticipation notes authorized by this resolution and that the interest payable on the bonds and any bond anticipation notes issued in anticipation of such bonds shall be excludable from gross income for federal income tax purposes. This resolution is intended to constitute the declaration of the Town's "official intent" within the meaning of Treasury Regulation Section 1.150-2 to reimburse the expenditures authorized by this resolution with the proceeds of the bonds and bond anticipation notes authorized herein. Other than as specified in this resolution, no monies are reasonably expected to be, received, allocated on a long-term basis, or otherwise set aside with respect to the permanent funding of the objects or purposes described herein.

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**Section 9.** Such bonds shall be in fully registered form and shall be signed in the name of the Town of Covert, Seneca County, New York, by the manual or facsimile signature of the Town Supervisor and a facsimile of its corporate seal shall be imprinted or impressed thereon and maybe attested to by the manual or facsimile signature of the Town Clerk.

**Section 10.** The Town hereby covenants and agrees with the holders from time to time of the Bonds and any bond anticipation notes issued in anticipation of the sale of the Bonds, that the Town will faithfully observe and comply with all provisions of the Internal Revenue Code of 1986, as amended (the "Code"), and any proposed or final regulations issued pursuant thereto unless, in the opinion of bond counsel, such compliance is not required by the Code and regulations to maintain the exclusion from gross income of interest on said obligations for federal income tax purposes.

**Section 11.** All other matters, except as provided herein relating to such bonds, including determining whether to issue such bonds with a schedule of substantially level or declining annual debt service and all matters related thereto, prescribing whether manual or facsimile signatures shall appear on said bonds, prescribing the method for the recording of ownership of said bonds, appointing the fiscal agent or agents for said bonds, providing for the printing and delivery of said bonds (and if said bonds are to be executed in the name of the Town by the facsimile signature of its Town Supervisor, providing for the manual countersignature of a fiscal agent or of a designated Official of the Town), the date, denominations, maturities and interest payment dates, place or places of payment, and also including the consolidation with other issues, shall be determined by the Town Supervisor. It is hereby determined that it is to the financial advantage of the Town not to impose and collect from registered owners of such bonds any charges for mailing, shipping and insuring bonds transferred or exchanged by the fiscal agent, and, accordingly, pursuant to paragraph c of Section 70.00 of the Local Finance Law, no such charges shall be so collected by the fiscal agent. Such bonds shall contain substantially the recital of validity clause provided for in Section 52.00 of the Local Finance Law and shall otherwise be in such form and contain such recitals in addition to those required by Section 52.00 of the Local Finance Law, as the Town Treasurer shall determine.

**Section 12.** Attorney Patrick J. Morrell, Esq. is hereby appointed bond counsel to the Town in relation to the issuance of the obligations authorized herein.

**Section 13.** The validity of such bonds and bond anticipation notes may be contested only if:

- (1) Such obligations are authorized for an object or purpose for which said Town is not authorized to expend money, or
- (2) The provisions of law which should be complied with at the date of publication of this resolution are not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication, or
- (3) Such obligations are authorized in violation of the provisions of the Constitution.

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**Section 14.** The Town Clerk shall cause the publishing and posting of a notice in substantially the form provided in Section 81.00 of the Local Finance Law together with a summary of this Bond Resolution (attached hereto as **FORM OF NOTICE**).

**WHEREFORE**, the foregoing Resolution was put to a vote of the members of the Town Board of the Town this December 8, 2025, the result of which vote was as follows:

| <b>Trustee</b>                    | <b>Voting</b> |
|-----------------------------------|---------------|
| Michael Reynolds, Town Supervisor | Aye           |
| Deborah Nottke, Councilor         | Aye           |
| Bill Bishop, Councilor            | Aye           |
| Brayton Foster, Councilor         | Aye           |
| Todd Wyckoff, Councilor           | Aye           |

**DATED:** December 8, 2025

**CERTIFICATE**

I, the undersigned Town Clerk of the Town of Covert, Seneca County, State of New York, **HEREBY CERTIFY:**

That I have compared the annexed extract of the minutes of a special meeting of the Town Board of said Town including the resolution contained therein, held on December 8, 2025 with the original thereof on file in my office, and that the same is a true, complete and correct copy thereof and of the whole of said original minutes so far as the same relates to the subject matters therein referred to.

**I FURTHER CERTIFY** that all members of the Town Board had due notice of said meeting.

**I FURTHER CERTIFY** that, pursuant to Section 103 of the Public Officers Law (Open Meetings Law) proper notice was given relative to said meeting and said meeting was open to the general public.

**IN WITNESS WHEREOF**, I have hereunto set my hand and affixed the corporate seal of the Town of Covert, Seneca County, New York, this 8<sup>th</sup> day of December, 2025.

\_\_\_\_\_  
Leslie Adams-Compton, Town Clerk

**[SEAL]**

**(FORM OF NOTICE See Resolution Section 14)**

**NOTICE OF BOND RESOLUTION**

**TOWN OF COVERT, SENECA COUNTY**  
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The resolution, a summary of which is published herewith, was adopted on December 8, 2025. The validity of the obligations authorized by such resolution may be hereafter contested only if such obligations were authorized for an object or purpose for which the Town of Covert, Seneca County, New York is not authorized to expend money or if the provisions of law which should have been complied with as of the date of publication of this notice were not substantially complied with, and an action, suit or proceeding contesting such validity is commenced within twenty days after the date of publication of this notice, or such obligations were authorized in violation of the provisions of the constitution.

**SUMMARY OF BOND RESOLUTION**

A Resolution adopted by the Town Board of the Town of Covert, Seneca County, New York (the "Town") on December 8, 2025 authorizes a project consisting of the replacement of the Frontenac Road Bridge Over Trumansburg Creek, including incidental improvements and expenses in connection therewith (the "Project") and authorizes the levy of a tax for the foregoing object or purpose in an amount not to exceed \$100,000.00 which shall be levied and collected in annual installments in such years and in such amounts as may be determined by the Town Board and that in anticipation of the collection of such tax, bonds and notes of the Town are authorized to be issued at one time, or from time to time, in the principal amount not to exceed \$100,000.00 and a tax is authorized to pay the interest on said obligations when due. There shall be annually apportioned and assessed upon the several lots and parcels of land within the Town, which the Town Board shall determine and specify to be especially benefited by the Project, an amount sufficient to pay the principal and interest on such obligations as the same become due, but if not paid from such source, all of the taxable real property in the Town shall be subject to the levy of ad valorem taxes without limitation as to rate or amounts sufficient to pay the principal of and interest on the Bonds as the same shall become due. Under the Local Finance Law, the Project has a period of probable usefulness of ten (10) years. A complete copy of the resolution summarized herewith is available for public inspection during normal business hours for twenty days from the date of publication of this notice.

Date: December 8, 2025

Motion:Nottke, Seconded by Foster. Vote: Aye - Foster, Aye – Wyckoff, Aye - Nottke and Aye - Bishop. Motion carried.

Resolution #11-2025  
**A RESOLUTION TO INCREASE TOWN OF COVERT  
AMBULANCE RATES**

Nottke moved, seconded by Bishop, to initiate an increase in Town of Covert Ambulance Service rates as proposed by Joel Fey, Chief of Trumansburg EMS:

|                             |         |
|-----------------------------|---------|
| BLS Treat & Release (RMA)   | \$250   |
| ALS Treat & Release (RMA)   | \$1,200 |
| BLS Transport Non-Emergency | \$950   |
| BLS Transport Emergency     | \$1,150 |
| ALS Transport Non-Emergency | \$1,050 |
| ALS Transport Emergency 1   | \$1,550 |

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|                           |         |
|---------------------------|---------|
| ALS Transport Emergency 2 | \$1,750 |
| Mileage (per mile)        | \$35    |
| MVA Surcharge N/A         | \$450   |
| ALS Intercept             | \$1,450 |

Aye-Foster, Aye-Bishop, Aye-Nottke, and Aye-Wyckoff.

Nottke moved, seconded by Bishop, to schedule a End-of-Year Town Board meeting for Monday, December 29<sup>th</sup> at 7 PM. Aye - Foster, Aye – Wyckoff, Aye - Nottke and Aye - Bishop.

Nottke moved, seconded by Foster, to refer the Variance Request for Andrea Pisacano and Harold Perry, 3075 Kellys Corners Road, to the Planning Board on December 18<sup>th</sup> at 7 PM. Aye – Foster, Aye – Nottke, Aye – Bishop, Aye – Wyckoff.

Nottke moved, seconded by Wyckoff, to schedule a Public Hearing for the Variance Request for Andrea Pisacano and Harold Perry, 3075 Kellys Corners Road, on January 12<sup>th</sup> at 7 PM. Aye – Foster, Aye – Nottke, Aye – Bishop, Aye – Wyckoff.

Wyckoff moved, seconded by Foster, to schedule a Public Hearing for Trumansburg and Interlaken Fire Contracts for Monday, December 29<sup>th</sup> at 7 PM. Aye - Foster, Aye – Wyckoff, Aye - Nottke and Aye - Bishop.

Nottke moved, seconded by Foster, to re-appoint John Swanson III to the Planning Board for 7 years, ending 12/31/2032. Aye - Foster, Aye – Wyckoff, Aye - Nottke and Aye - Bishop.

Nottke moved, seconded by Bishop, to approve the Supervisor’s Income and Expenditure Report for the month of November 2025. Aye - Foster, Aye – Wyckoff, Aye - Nottke and Aye - Bishop.

Foster moved, seconded by Wyckoff, to approve the Highway Superintendent's report for the month of November 2025. Aye – Nottke, Aye - Foster, Aye - Wyckoff and Aye - Bishop.

Nottke moved, seconded by Bishop, to approve Town Clerk report for the month of November 2025. Town Clerk received a total of \$2544.00; \$554.04 was remitted to the Supervisor. Aye - Bishop, Aye – Nottke, Aye - Wyckoff and Aye-Foster.

Nottke moved, seconded by Foster, that Highway Fund Vouchers #138 - 150 in the amount of \$87,496.20 and General Fund Vouchers #225 - 246 in the amount of \$110,765.53 be approved for payment. Aye-Bishop, Aye – Nottke, Aye - Wyckoff and Aye-Foster.

Nottke moved, seconded by Foster, to adjourn the meeting at 7:56 PM.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk

**TOWN OF COVERT, SENECA COUNTY**  
**YEAR END TOWN BOARD MEETING**  
December 29<sup>th</sup>, 2025

The Regular year end meeting of the Town Board of the Town of Covert was held Monday, December 29<sup>th</sup>, 2024 at 7:00 P.M. at the Town of Covert Municipal Building, 8469 South Main Street, Interlaken, New York.

|                   |                                  |         |
|-------------------|----------------------------------|---------|
| <b>Roll Call:</b> | Supervisor Michael Reynolds      | Present |
|                   | Deputy Supervisor Deborah Nottke | Absent  |
|                   | Councilman Bill Bishop           | Present |
|                   | Councilman Brayton Foster        | Present |
|                   | Councilman Todd Wyckoff          | Present |

**Others Present:** Town Clerk Leslie Adams-Compton, Highway Superintendent Jeff MacCheyne, Code Enforcement Officer Roger Ward, Barb Soyka, Ben Guthrie and other interested citizens.

**Call to order:** Supervisor Reynolds called the meeting to order at 7:01 P.M. All rose for the pledge of allegiance.

**Recognition of Service:** Reynolds took a moment to recognize Brayton Foster and Bill Bishop for their years of service on the Town Board and with the Town for many years, as they will be coming off the Town Board at the end of 2025.

**Public Hearing:** Wyckoff moved, seconded by Bishop, to open the Public Hearing to hear comments on the 2026 Interlaken Fire Contract. Reynolds said that the next year’s contract would contain the change to service areas around East and West Covert Roads. There was some discussion about the fire districts vs. County, Town, and Village lines. Trumansburg Fire Dept. services north to Covert Rd. Interlaken Fire Dept. services south to Covert Rd. Foster moved, seconded by Wyckoff, to end the Public Hearing.

**Public Hearing:** Foster moved, seconded by Bishop, to open the Public Hearing to hear comments on the 2026 Trumansburg Fire Contract. There was more discussion about the fire districts and that the Village (meaning Trumansburg) shall own primary district. Bishop moved, seconded by Foster, to end the Public Hearing.

There was some discussion about the April Moore Shelter agreement. It was agreed that there is not much of a choice as the Beverly Animal Shelter will be closing. Reynolds mentioned that April is working on the future shelter to be in Romulus. Foster asked if she was applying for a 501c3 non-profit.

Guthrie was concerned about the open-ended vet care part of the contract. NY Ag and Markets law dictates the responsibility of the Towns for dog welfare.

The annual audits of the Town books are scheduled for January 19<sup>th</sup>, 2026 beginning at 9:00 AM.

**Resolutions:**

**April Moore Shelter Agreement**

Foster moved, seconded by Bishop, to approve the following agreement with April Moore Shelter pending review of approval from the Town Attorney:

**Shelter Agreement: Town of Covert, New York and April Moore Kennel, Interlaken, New York**

**TOWN OF COVERT, SENECA COUNTY  
YEAR END TOWN BOARD MEETING**

December 29<sup>th</sup>, 2025

*THIS AGREEMENT*, made and entered into this 29th day of December 2025, between the Town of Covert, (hereinafter referred to as the TOWN) and April Moore Kennels, a kennel duly established and existing under the laws of the State of New York, and having its principal office at 8271 Main Street, Interlaken, New York, 14847, (hereinafter referred to as AMK) establishes the following:

*Whereas* the Town has created the position of Dog Control Officer for the Town but does not desire to establish and maintain a shelter for the impounding of dogs as further required by the provisions of Article VII, Section 115 of the Agriculture and Market Law of the State of New York, and in lieu of providing said shelter, desires to contract with AMK to provide shelter and other services as more specifically set forth in the following paragraphs

*Now, therefore, the parties listed above do hereto mutually agree as follows:*

- 1.) This contract shall become effective December 10, 2025 for a term ending December 31, 2026 and thereafter it will be on the town's agenda for annual review.
- 2.) **AMK**, in accordance with the policies and procedures established by its Board of Directors and in consideration of the payment to it by the Town, hereby covenants and agrees that it will provide a shelter for seized dogs brought to them by the DCO of the TOWN pursuant to and provided by Section 118 of the Agriculture and Markets Law.

**SERVICES AND FEES BOARDING**

AMK agrees that it will, during the period of this agreement, provide a suitable shelter for animals seized for a violation within the TOWN and care for and feed such animals therein confined until proper disposition of the animal has been made according to law, by the AMK. The TOWN agrees that it shall pay \$25 per day, per animal, for a maximum of ten (10) days, beginning on the first day the animal is brought to the Shelter, if the animal is not reclaimed by his or her owner.

After ten (10) days, the rate decreases to \$12.50 on approval of the Town Supervisor.

If, after a ten (10) day quarantine period, the animal remains healthy and is deemed adoptable, active adoption procedures will begin, When the dog is adopted, all adoption fees will be collected and retained by AMK. After 20 days, if not adopted the Town will pay fees to transfer to another facility.

**IMPOUNDMENT AND VETERINARY CARE (per Agriculture and Markets Law)**

Any seized animal suffering from illness or injury must receive prompt treatment from a licensed veterinarian. Emergency treatment or humane euthanasia, as recommended in writing

by the referring veterinarian, to eliminate suffering is the responsibility of the seizing municipality.

**LICENSING**

**TOWN OF COVERT, SENECA COUNTY  
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**No dogs shall be released from the shelter without providing proof of a current license from their town clerk.**

**EUTHANASIA**

Should an animal be deemed not adoptable (within ten (10) days of entering **AMK**) because of sickness, displayed aggression or biting, the cost of euthanasia shall be covered by the TOWN at a fee of \$60.

**REPORTING PROCEDUES**

AMK shall provide the TOWN (in writing) with a monthly list of the following information:

- 1.) TOWN dogs received into the Facility
- 2.) TOWN dogs redeemed, adopted, remaining at AMK or euthanized
- 3.) Other reports reasonably requested by the TOWN

**TERMINATION OF CONTRACT**

This contract may be terminated by either party providing thirty (30) days advance notice in writing.

**PAYMENT FOR SERVICES**

All payments for AMK services will be provided within thirty (30) days of invoice receipt.

**Resolution #12-2025 Highway Hourly Wages**

WHEREAS the Town of Covert Highway Department appointed employees have all maintained acceptable work levels, now THEREFORE BE RESOLVED that the Town of Covert Town Board does hereby accept the recommendation of the Highway Superintendent that the following full-time employees will be given an increase in their hourly rate; part-time employees rates will be as stated.

|                | 2025      |             | 2026               | 2026    |
|----------------|-----------|-------------|--------------------|---------|
| Employee:      | Reg./hour | 3% increase | Total Reg.         | O.T.    |
| Roger Ike      | \$29.24   |             | \$30.12            | \$45.18 |
| Glenn Boyes    | \$24.60   |             | \$25.34            | \$38.01 |
| Jeffrey Monroe | \$23.88   |             | \$24.60            | \$36.90 |
| Ryan Smith     | \$23.88   |             | \$23.88            | \$35.82 |
| Michael Huff   | \$23.18   |             | \$23.88            | \$35.82 |
| <hr/>          |           |             |                    |         |
| Thomas Hayward | \$15.00   |             | Minimum<br>\$16.00 |         |

Motion: Foster, Second: Bishop. Vote: Aye-Wyckoff, Aye-Bishop, Aye-Foster.

**TOWN OF COVERT, SENECA COUNTY  
YEAR END TOWN BOARD MEETING  
December 29<sup>th</sup>, 2025**

**Resolution #13-2025 Yearend Transfers**

WHEREAS good fiscal policy dictates that all expenditure accounts are at or above a zero balance at fiscal year-end, and

WHEREAS a number of accounts are currently in a negative state and others in the same department area have excess funds,

NOW THEREFORE BE IT RESOLVED that the bookkeeper is hereby authorized to make adjustments to bring overspent line items to underspent accounts for the fiscal year-end of 2025.

| Offset<br>Debit |             | Overspent<br>Credit |             | Offset<br>Debit |             | Overspent<br>Credit |             |
|-----------------|-------------|---------------------|-------------|-----------------|-------------|---------------------|-------------|
| A1110.2         | \$180.63    | A1010.4             | \$57.24     | DA5130.4        | \$16,838.24 | DA5120.4            | \$21,814.73 |
| A1320.4         | \$200.00    | A1110.4             | \$1,448.84  | DA5142.4        | \$7,046.22  | DA5140.4            | \$3,513.06  |
| A1320.41        | \$1,536.95  | A1220.4             | \$19.92     | DA5130.2        | \$1,443.33  |                     |             |
| A1330.4         | \$15.50     | A1355.4             | \$5,867.92  |                 |             |                     |             |
| A1355.1         | \$3,800.00  | A1620.41            | \$1,615.87  |                 | \$25,327.79 |                     | \$25,327.79 |
| A1410.11        | \$746.64    | A1910.4             | \$1,687.61  |                 |             |                     |             |
| A1410.2         | \$601.70    | A5132.42            | \$10,341.30 |                 |             |                     |             |
| A1410.4         | \$2,473.35  | A7410.4             | \$1,000.00  |                 |             |                     |             |
| A1420.4         | \$650.00    | A9055.8             | \$162.28    | DB5110.4        | \$6,313.55  | DB5110.1            | \$3,402.69  |
| A1460.4         | \$50.00     | A9060.8             | \$132.47    |                 |             | DB5148.4            | \$2,367.75  |
| A1620.42        | \$98.62     |                     |             |                 |             | DB9050.8            | \$171.06    |
| A1620.43        | \$1,611.12  |                     |             |                 |             | DB9055.8            | \$1.28      |
| A1620.44        | \$2,700.52  |                     |             |                 |             | DB9060.8            | \$370.77    |
| A1650.4         | \$740.13    |                     |             |                 |             |                     |             |
| A1650.41        | \$931.36    |                     |             |                 |             |                     |             |
| A3510.4         | \$293.49    |                     |             |                 | \$6,313.55  |                     | \$6,313.55  |
| A5010.4         | \$659.68    |                     |             |                 |             |                     |             |
| A5132.41        | \$1,906.52  |                     |             |                 |             |                     |             |
| A5231.43        | \$731.94    |                     |             |                 |             |                     |             |
| A6510.41        | \$450.00    |                     |             |                 |             |                     |             |
| A7510.4         | \$1,060.00  | From Fund balance   |             |                 |             |                     |             |
| A8810.4         | \$20.00     |                     |             |                 |             |                     |             |
| A9010.8         | \$875.30    |                     |             |                 |             |                     |             |
|                 | \$22,333.45 |                     | \$22,333.45 |                 |             |                     |             |

Wyckoff moved, seconded by Foster, to approve the Code Enforcement Officer's Year-end Report. Aye-Wyckoff, Aye-Bishop, Aye-Foster.

Wyckoff moved, seconded by Foster, to approve the Dog Control Officer's Report for the month of November. Aye-Wyckoff, Aye-Bishop, Aye-Foster.

Wyckoff moved, seconded by Bishop, that Highway Fund Vouchers #152 - 155 in the amount of \$29,176.89 and General Fund Vouchers #248 - 254 in the amount of \$176,423.29 be approved for payment. Aye-Wyckoff, Aye-Bishop, Aye-Foster.

Wyckoff moved, seconded by Bishop, to adjourn the meeting at 7:31 PM.

Respectfully submitted,

Leslie Adams-Compton, Town Clerk